

FALL INSTITUTIONAL WORKSHOP REGISTRATION DETAILS

<http://evanced.info/indiana/evanced/eventcalendar.asp>

1. Arrow over to November
2. Select the workshop on the 13th
3. Complete the registration form per the example below

Registration	
*Attendee First Name:	<input type="text"/> REQUIRED
*Attendee Last Name:	<input type="text"/> REQUIRED
*Attendee Phone Number:	(<input type="text"/>) <input type="text"/> - <input type="text"/> Ext. <input type="text"/> REQUIRED
Alternate Phone Number:	(<input type="text"/>) <input type="text"/> - <input type="text"/> Ext. <input type="text"/>
Attendee Email Address:	<input type="text"/> REQUIRED
*Library Name:	<div>REQUIRED: Institution - not school name</div> <div>[The name of the library where you work, or in the case of academics – please use your institution name.]</div>
* = Required Field	

4. Order lunch
5. Check email on November 9 for details and reminders